



TAC-TILE



Training Advisory Committee - Training Information and Learning Exchange No. 9

Hello and welcome to the last edition of the electronic e-bulletin TAC-TILE. As the accredited training course, *Course on responding to domestic and family violence (Course code:30629QLD)* is shortly to be publicly launched, this last e-bulletin is to inform prospective trainers and training participants on how to access the training course and resources.

Training Course Launches

The accredited training course will be officially launched on Thursday 6th September at 3pm by Mr Stirling Hinchliffe, Parliamentary Secretary to the Minister for Communities, Disability Services, Aboriginal and Torres Strait Islander Partnerships, Seniors and Youth. The launch will be held at the Parliamentary Annexe in Brisbane.

The training course will also be regionally launched in Mackay on Thursday 20th September at 2pm by Jan Jarratt, State Member for Whitsunday and Parliamentary Secretary to the Minister for Women. The regional launch will be held at the office of the Queensland Centre for Domestic and Family Violence Research, Central Queensland University, Boundary Road, Mackay.

Training Course and Resources

Training resources have been developed for the course in the form of three Learner Guides and a Trainer Guide. The Learner Guides cover the three units of competency in the course.

They are:

1. Recognise and respond to domestic and family violence (CHCDFV1B)
2. Referring appropriately and effectively in response to domestic and family violence (DFVR1A)
3. Reflecting on work practice when responding to domestic and family violence (DFVR2A)

These resources will be available to trainers through the Centre for Training Materials which operates within the Department of Employment, Training and the Arts. The Centre for Training Materials is a central point for Registered Training Organisations (RTOs) and accredited trainers to access training resources. RTOs and accredited trainers will be able to purchase the training resources from the Centre for Training Materials through a Licence Agreement. The set of four Guides will be priced at \$330 (incl. GST) a set and the trainer will be able to make as many copies as they need.

A requirement of the License Agreement is that the trainer has to register with the Centre for Domestic and Family Violence Research (CDFVR). CDFVR will list all registered trainers on its web site so prospective training participants can locate trainers in their regions. This will assist in ensuring the training reaches rural and remote regions.

Guide for accredited trainers on registering and accessing training course and resources

Follow these steps to purchase your electronic copy of the training course resources.

Step 1

Go to the Centre for Training Materials catalogue found at:
<http://shop.trainandemploy.qld.gov.au/cgi-bin/catalogue>

Step 2

Under *Vocational area* choose Community Services; Under *Search type* in 30629QLD.

Step 3

You will be provided with a description of the training resources (Product Details); price, ordering code, format of the resources and instructions on how to purchase and complete the licence agreement by following the appropriate prompts.

Step 4

Follow the instructions to put the licence agreement in place (either via a digital licence or an emailed hard copy licence). Note that section 3.2(g) of the licence agreement requires registration with the Queensland Centre for Domestic and Family Violence Research.

Step 5

Go to the Queensland Centre for Domestic and Family Violence Research (CDFVR) at www.noviolence.com.au/trainingregistration.html to provide your contact details for the Register of Trainers.

When you have registered, your contact details will be listed at as an accredited trainer for this course.

Course evaluation

The training course will be evaluated by trainers and participants through an online evaluation form available via CDFVR's website.

Upon registration with CDFVR, registered trainers will be issued with a user name and two passwords. One password is for the trainer to access the online trainer evaluation form. The other password the trainer will issue to the training participants to enable them to access the course evaluation form for training participants.

Samples of both trainer and participant evaluation forms are available in the Learner and Trainer Guides.

The Queensland Centre for Domestic and Family Violence Research (CDFVR) receives triennial funding from the Queensland Department of Communities to undertake research, education and evaluation activities pertaining to domestic and family violence. The training project, Co-ordinated Efforts to Address Violence Against Women is funded by the Queensland Office for Women.

